

## 2023-24 Progress Report/Report Card Schedule (Elementary)

### GR K-5

Trimester	Marking Period	Grading Cut-off <i>Teachers may begin to input comments as early as one week before this date.</i>	Grades Finalized and Uploaded <i>Official GPA calculated one day after this date</i>	Notice of Unsatisfactory Progress (NUP) Send Home Date or Report Card Available on Aeries Parent Portal <i>(send no later than date)</i>	
1	M1	Aug 7 - Sep 15, 2023 (6 Weeks - 28 days)	Fri Sep 15	NA	Fri Sep 22
	M2	Sept 18 - Oct 27, 2023 (6 Weeks - 29 days)	Fri Oct 27	Tues Oct 31	Fri Nov 3
2	M3	Oct 30 - Dec 21, 2023 (6+ Weeks - 33 days)	Thurs Dec 21	NA	Fri Jan 12
	M4	Jan 8 - Feb 15, 2024 (6 Weeks - 27 days)	Thurs Feb 15	Wed Feb 21	Mon Feb 26
3	M5	Feb 20 - Apr 5, 2024 (6 weeks - 28 days)	Fri Apr 5	NA	Fri Apr 12
	M6	Apr 8 - May 10, 2024 (6 Weeks - 25 days)	May 8-10 <i>(site determined)</i>	May 17 <i>(site determined)</i>	May 23 <i>(last day of school May 23)</i>

### GR TK

Quarter / Marking Period	Report	Assessment Cut-off	Progress Report Issued
1 Aug 7 - Oct 6, 2023 (9 Weeks - 43 days)	NA	NA	NA
2 Oct 10 - Dec 21, 2023 (10 Weeks - 47 days)	Report of Progress	Thurs Dec 21	Provided at Parent-Teacher Conference
TK Parent Conferences - January 22-25, 2024			
3 Jan 8 - Mar 8, 2024 (9 Weeks - 41 days)	NA	NA	NA
4 Mar 11 - May 23, 2024 (10 Weeks - 48 days)	Report of Progress	May 8-10 <i>(site determined cut-off)</i>	May 23 <i>(last day of school May 23)</i>

#### Notes:

- *Assignment Cut-off* is the deadline for teachers to enter all assignments.
- *Finalize Grades / Marks* is the deadline for teachers to preview/adjust grades and add Citizenship marks and comments before progress reports/report cards are uploaded to the Aeries Parent Portal.
- Progress Reports
  - A *Notice of Unsatisfactory Progress* must be sent to families for students who are NOT earning a C or better at the 6-week mark of the Trimester as scheduled above.
  - Elementary sites are encouraged at the 6-week mark to notify all families to review their child's grades/marks through the Aeries Parent Portal for a mid trimester progress report. Parents should be made aware that there are six weeks until final trimester grades are assigned and to schedule an appointment with the child's teacher for any questions that arise.
- Report cards must be provided to any student enrolled 20 or more school days in the grading period currently being evaluated.
- The Preschool schedule for Progress Reports is to be determined.

## 2023-24 Progress Report/Report Card Schedule (Intermediate)

Trimester	Marking Period		Grading Cut-off <small>Teachers may begin to input/adjust comments and citizenship marks as early as one week before this date.</small>	Grades Finalized and Uploaded	Progress Report or Report Card Available on Aeries Parent Portal <small>(upload no later than date)</small>
1	M1	Aug 7 - Sep 15, 2023 (6 Weeks - 28 days)	Fri Sep 15	Tues Sep 19	Fri Sep 22
	M2	Sept 18 - Oct 27, 2023 (6 Weeks - 29 days)	Fri Oct 27	Tues Oct 31	Fri Nov 3
2	M3	Oct 30 - Dec 21, 2023 (6+ Weeks - 33 days)	Thurs Dec 21	Tues Jan 9	Fri Jan 12
	M4	Jan 8 - Feb 15, 2024 (6 Weeks - 27 days)	Thurs Feb 15	Wed Feb 21	Mon Feb 26 <small>(due to holidays)</small>
3	M5	Feb 20 - Apr 5, 2024 (6 weeks - 29 days)	Fri Apr 5	Tues Apr 9	Fri Apr 12
	M6	Apr 8 - May 10, 2024 (6 Weeks - 25 days)	May 8-10 <small>(site determined)</small>	May 17 <small>(site determined)</small>	May 23 <small>(last day of school May 23)</small>

**Notes:**

- *Assignment Cut-off* is the deadline for teachers to enter all assignments.
- *Finalize Grades / Marks* is the deadline (midnight of date noted) for teachers to preview/adjust grades and add Citizenship marks and comments before progress reports/report cards are uploaded to the Aeries Parent Portal.
- Report cards must be provided to any student enrolled 20 or more school days in the grading period currently being evaluated.